

Donnington and Muxton Parish Council



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FULL COUNCIL MEETING

Minutes of the Full Council Meeting held at The Liz Clare Library, Donnington on 10th October 2022 commencing at 7pm.

Present: Councillors T Hoof (Chairman), I Alexander, Miss F Doran, Mrs L Dugmore, N Dugmore, J Gough, J Lavery, A Lawrence, R Overton, M Rowe, J Thompson and J Urey.

Also Present: R Morgan (Parish Clerk).

22/10/87 Apologies: Councillor M Edwards.

Resolved – that the apology is accepted.

22/10/88 Declaration of Interest: As per Registers of Interest.

22/10/89 Public Session: There were no members of the public present.

22/10/90 Minutes: To confirm the following Minutes of the Council and its Committees:

- a. Planning Committee meeting held on 11th July 2022.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

- b. Council meeting held on 11th July 2022.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

- c. Council meeting held on 12th September 2022.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

22/10/91 Matters Arising from Minutes

Councillors received updated information on the following actions contained in the Minutes thereof:

Location of Christmas lights – Councillor N Dugmore requested the Clerk sends the locations of where the Parish Council's Christmas lights will be this year.

Muxton Christmas Festival – Councillors asked when will the Muxton Christmas Festival take place and to advertise this on the Parish Council's social media.

Dog Poop Bag Dispensers – The Chairman informed Councillors that he is in the process of organising a date with the Events Officer to go around the Parish deciding suitable locations where to put them.

Traffic Calming Muxton – Councillor N Dugmore informed Councillors that he had received the prices for the various traffic calming options near to Muxton Primary School. As a result, Councillor N Dugmore wishes to meet with Telford & Wrekin Council's Highways Officer on site to discuss the matter further.

Underpass Donnington Wood Way – The Clerk was asked to chase up options and costs for installing measures to stop motorcycles accessing Granville Country Park/Celadine Way.

22/10/92 Reports from Councillors on Outside Bodies and Meetings attended

- a. Telford & Wrekin Council's Planning Committee 21st September 2022 – Councillor Mrs L Dugmore informed Councillors that she had attended the planning committee meeting at Telford & Wrekin Council representing the Parish Council and its objection to the felling of the monkey puzzle tree and three pine trees. The contractors had behaved appallingly as there was a Tree Preservation Order on the monkey puzzle tree so Telford & Wrekin Council will be taking action against the contractor. The contractor has been given permission to fell the damaged monkey puzzle tree and the three pine trees but has to replace them with like for like at a semi-mature size of 20-25cm in girth. The felled trees shall be replaced during the first available planting season following felling and thereafter maintained, including the replacement of any trees which may die within 5 years of planting.
- b. Granville Country Park Steering Group 22nd September 2022 – Councillor N Dugmore stated that prices had now been obtained to replace/upgrade the play area by the dragon fly in Granville Country Park. The total cost of the upgrade will be in the region of £4,000. Councillors N Dugmore and A Lawrence will also contribute to the cost from their Borough Ward Fund.

22/10/93 Expenditure Transactions: Each Councillor received a copy of the Expenditure Transactions for September 2022.

Resolved – that the Expenditure Transactions for September 2022 are ratified and accepted as a true record.

22/10/94 Income Received: Each Councillor received a copy of the Income Report for September 2022.

Resolved – that the Income Report for September 2022 is ratified and accepted as a true record.

22/10/95 Bank Reconciliation: Each Councillor received a copy of the Bank Reconciliation as of 30th September 2022.

Resolved – that the Bank Reconciliation as of 30th September 2022 is ratified and accepted as a true record.

22/10/96 Financial Budget Comparisons: Each Councillor received a copy of the Financial Budget Comparisons as at 30th September 2022.

Resolved – that the Financial Budget Comparisons as at 30th September 2022 are ratified and accepted as a true record.

***22/09/79 Safeguarding Policy**

Councillors discussed the Safeguarding Policy for this Council. The Clerk informed Councillors that a Barrister was working with the Association of Local Councils to bring out a Model Safeguarding Policy for Parish and Town Councils, but he wasn't aware as to how long this will take to publish.

Resolved – to adopt the Safeguarding Policy for this Council and review again when the Model Policy is produced.

***22/09/82 SatNav Sign Muxton**

Councillors discussed the size of the recently installed SatNav error sign on Muxton Lane. No further action will be taken as it is a standard sized highways sign.

***22/09/83 Local Policing Community Charter**

Councillors discussed which three most important points should be considered in the parish from a policing perspective. The Chairman informed Councillors that previous issues had been: Anti-Social Behaviour (ASB) and drug dealing at the Donnington Recreation Ground Skate Park; safety on The Parade as the entrance doors to the houses upstairs did not shut properly and part of the area had been condemned during a fire risk review. The landlord has since been asked to resolve these issues; and littering outside the Co-operative Store.

Resolved – that the three most important points are:

1. Speeding in Wellington Road, Marshbrook Way and Muxton Lane, Muxton, Donnington Wood Way, School Road and Hayward Avenue, Donnington and Station Road, The Humbers.
2. Ongoing ASB and drug dealing at the Donnington Recreation Ground Skate Park as well as ASB in Ryder Drive and Marshbrook Way where bins have been tipped over.
3. Request more stop and search due to the increased use of weapons e.g. knives and drugs.

***22/09/84 Benches Saltwell's Drive cut through**

Councillors considered a request by Councillor I Alexander to purchase two additional benches costing around £800 each (which includes concrete bases) to be installed on the Parish Council part of the Saltwell's Drive, Muxton cut through. Councillor N Dugmore showed those present an example of a bench which he had found online. Councillor Mrs L Dugmore stated that it would be a good idea to purchase a bench as a memorial to Her Majesty Queen Elizabeth II.

Proposed by J Urey, seconded by N Dugmore to purchase one bench as shown by Councillor N Dugmore.

Resolved – that the Clerk has a maximum budget of £800 to purchase the bench and install it.

22/10/97 Donnington Infant School and Nursery

Councillors considered a motion proposed by Councillor T Hoof, seconded by Councillor J Gough to award Donnington Wood Infant School and Nursery a grant of £7,000 to install a timber garden room building, outdoor storage box/shed and ground works. Councillor M Rowe proposed an amendment, seconded by Councillor J Thompson to agree in principle to awarding the grant, but request a more detailed costing of the project.

Resolved – to award Donnington Wood Infant School and Nursery a grant of £7,000 to install a timber garden room building, outdoor storage box/shed and ground works.

22/10/98 Muxton War Memorial

Councillors considered quotes received to install a fence at the rear of the war memorial to prevent anti-social behaviour occurring at Ryder Drive and people using it as a cut through.

Resolved – to award the contract to install a fence to D Seabury.

22/10/99 Granville Country Park Steering Group

Councillors discussed a proposal by Councillor N Dugmore, seconded by Councillor I Alexander to award Granville Country Park Steering Group a grant of £2,000 towards replacing/upgrading the play area by the dragon fly in Granville Country Park.

Resolved – to award a grant of £2,000 to Granville Country Park Steering Group to upgrade the play area in Granville Country Park.

22/10/100 Donnington Medical Practice

Councillors discussed concerns raised by Councillor J Thompson regarding the problems getting appointments, changes to the diabetic services and loss of doctors and staff at Donnington Medical Practice. Councillor N Dugmore informed Councillors that as he understood it, one doctor had left, the Practice pharmacist had left and not been replaced, and three nurses had left, two of which had been replaced. Councillor Miss F Doran stated that Practices are businesses in their own right and it was up to the Partners as to which direction they wished to take their Practice in i.e., removing services such as eye screening. Not being able to get appointments is a national problem and not just in Donnington.

Resolved – to write to the Chairman of the Integrated Care System (ICS) highlighting this Council's concerns with Donnington Medical Practice and ask what plans are in place to address the issues raised.

22/10/101 Speed Indicator Display Signs (SIDS)

- a. Councillors considered a request by Councillor N Dugmore that the Parish Council contributes to a permanent SIDS/ANPR camera to be installed along Wellington Road, Muxton. Councillor N Dugmore stated he will also contribute some money from his Borough Ward Fund to purchase this. When asked how much one would cost and who would send the letters out to offenders, Councillor N Dugmore stated that it would cost around £6,000 and that the Police would send out the letters. Councillor N Dugmore was asked if the Police could purchase a SIDS/ANPR with a contribution from the Parish Council, to which he replied that he would write to the Police and Crime Commissioner to see if funding was available. Other Councillors were not convinced this would resolve the problem of speeding along this road and stated that the road needed to be re-engineered to slow traffic down. Previous consultation with the residents had found that they did not want chicanes or speed humps installed.

Resolved – to write to Adam Brookes (Highways Engineer Telford & Wrekin Council) to request a site meeting with him to discuss options on how to slow traffic down and, at the same time, discuss the proposed traffic calming at Muxton Primary School.

- b. Councillors considered the offer of a free SIDS for School Road, Donnington paid for by Safer Stronger Communities and £500 from Councillor J Lavery's Borough Ward Fund after concerns were raised by the Police regarding excessive speeding along this road.

Resolved – to take up the offer of a free SIDS from the Safer Stronger Partnership.

22/10/102 Obnoxious Smells Muxton

Councillor J Urey raised the ongoing issue of obnoxious smells occurring near the shops on Wellington Road, Muxton and to write to who is responsible requesting that they address the problem.

Resolved – to write to Severn Trent Water highlighting the issue and ask for them to address the problem.

22/10/103 Donnington Bonfire

Councillors discussed the issues raised by Councillor J Urey regarding vehicles parking along Wellington Road, Muxton and obstructing the road and pavements when Donnington Bonfire event is happening.

Resolved – to write to Telford & Wrekin Council's Highways Department and the Police requesting that they address this issue in the traffic management plan for this event.

22/10/104 Traffic Control Muxton Primary School

Councillors discussed concerns raised by Councillor J Urey regarding parking outside the school during drop off and collection times and recent aggressive behaviour from some parents.

Resolved – to write to Paul Fenn (Neighbourhood Enforcement Manager, Telford & Wrekin Council) asking for details of how many times this Parish Council gets Neighbourhood Enforcement Officers in its area through the Council tax its residents already pay, plus the cost of any additional visits required by the Parish Council.

22/10/105 Flag at Turreff Hall

Councillors discussed purchasing a Union Jack flag to be flown at Turreff Hall.

Resolved – to purchase a Union Jack flag to be flown from this Council's flagpole at Turreff Hall.

22/10/106 Magazine "Dump" Bins

Councillors discussed purchasing Magazine "Dump" Bins for distribution of Parish Council literature around the Parish at willing local shops.

Resolved – to purchase up to two Magazine "Dump" Bins. The Clerk was asked to investigate how much it would cost to deliver a newsletter to every house in the parish plus contact local newsagents to see if their newspaper deliverers would be willing to be paid to deliver these newsletters.

22/10/107 Annual Return for the Financial Year Ended 31st March 2022

Councillors were informed that the Annual Return has been signed off by the external auditors, PKF Littlejohn LLP, who stated that the information in Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR) is in accordance with Proper Practices and no other matters have come to its attention giving cause for concern. Councillors expressed their thanks to the Clerk and Assistant Clerk for the work involved in ensuring the Council's finances are managed correctly.

22/10/108 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

Notice Boards – To discuss purchasing notice boards on which the Parish Council and residents can post information.

Flower Beds, Muxton War Memorial – to discuss costs of planting new/seasonal flowers/shrubs in the flower beds.

22/10/109 Date of next meeting

The Chairman informed Councillors that the next Council meeting will be held on Monday 14th November 2022 at the Liz Clare Library, Donnington commencing at 7pm.

The meeting closed at 2100hrs.

Signed:

Date:

* Deferred from September 2022 Parish Council meeting.